

## Auto Expense Worksheet – 2010

A logbook of business miles driven **must** be kept in order to deduct auto expenses. Deductions for un-reimbursed business expenses must be ordinary and necessary.

<b>Automobile Expenses</b>		
	<b>Vehicle #1</b>	<b>Vehicle #2</b>
Year & Make		
Purchase Date		
Purchase Price		
Date In Service		
Odometer Reading January 1st		
Odometer Reading December 31st		
Total Miles (Business and Personal)		
Business Miles Driven		
Gasoline & Oil		
Repairs & Maintenance		
Tires		
Car Washes		
Insurance		
License/Registration		
Vehicle Lease		
Parking/Storage		
Miscellaneous Expense		

Do you keep a logbook of miles driven? (Please Circle) Yes                  No  
***You MUST keep a logbook in order to deduct auto expenses!***

Do you use above vehicle(s) for personal use? (Please Circle) Yes                  No

Do you receive an auto allowance from your employer? (Please Circle) Yes                  No

Expense worksheets and tax organizer are provided as an aid to gather information pertinent to preparing your tax return. The expenses listed on these worksheets may or may not be all inclusive of your specific allowed deductions, nor are they necessarily deductible in your field of work.

If you are unsure of a specific deduction, please consult with your tax preparer.

I hereby attest that the information provided above is true and correct and is to be used in the preparation of my tax return:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_